

SOLUCIONES

READING COMPREHENSION (15 marks)**Part 1: (5x1=5 marks)**

- 1 B
- 2 F
- 3 E
- 4 D
- 5 H

Part 2: (5x1=5 marks)

- 6 One week
- 7 No
- 8 No
- 9 £9.10
- 10 (The first part of) your postcode

Part 3: (5x1=5 marks)

- 11 G
- 12 B
- 13 A
- 14 E
- 15 D

LISTENING COMPREHENSION (15 marks) [Scripts](#)**Part 1: (5x1=5 marks)**

- 1 H
- 2 G
- 3 F
- 4 C
- 5 D

Part 2: (5x1=5 marks)

- 6 c
- 7 a
- 8 b
- 9 b
- 10 b

Part 3: (5x1=5 marks)

- 11. Two
- 12. (Human) intuition
- 13. Confidential matters (and inquiries)
- 14. Her qualifications
- 15. Missing husbands
(only *husbands*=no marks)

WRITING (20 marks)**Part 1: (10 marks)**Task requirements:

- Formal style
- Greeting and signing off
- Paragraphs required:
- Purpose for writing
- Varied structures for asking for information
- Closing sentence
- Date is not required
- Contractions, abbreviated forms (CU) and emoticons not allowed

Part 2: (10 marks)Task requirements:

- Informal style
- Greeting and signing off
- No paragraphs required
- Closing sentence
- Contractions allowed
- Descriptive vocabulary

SCRIPTS

Part 1 - ADVERTISING http://www.onholdsamples.com/samples/voice_complete.shtml

Example

After a great meal upstairs, Paddy Oakwoodly invites you to venture downstairs to our exciting dance floor. DJ entertainments adds excitement to the atmosphere. Thursday through Saturday nights and drinks flow freely with a bar located on both floors of our restaurant. Speaking of drinks, join us for our happy hour Monday through Friday from 2 to 6 p.m. when we offer half price appetizers. Also domestic draws and domestic wells for just 2 dollars.

Extract 1

Learning the ABCs of golf is as easy as 1, 2, 3 with St Andrew's Comprehensive Golf Schools. Taught by PGA certified instructors our three-tiered programme is design for all skill levels from true beginner to the more advanced player. Lessons include a basic understanding of the rules of golf, short game practice andswing analysis with both irons and woods.

Extract 2

We have six convenient branches, 9 ATMs and offer full service banking at every location from CDs, money market accounts and credit cards to loans Bed wire service, checking and savings accounts and much more. Many of our personnel have been with us for 10, 15 or more years and are dedicated to providing the personal service you deserve.

Extract 3

With over 30 years combined experience and private practice, doctors Hicks and Richards provide a variety of comprehensive cosmetic dentistry services. Both doctors are members of the American Dental Association, Texas Dental Association, American Association of Cosmetic Dentistry and the Dental Organization of Conscious Sedation.

Extract 4

Our unique career management approach allows you to work with your own professional career advisor to conduct a personalised career campaign. Receive valuable assistance in reviewing and assessing job offers; salary negotiations and fringe benefits; and develop and advance your career with skills that will last a lifetime.

Extract 5

When you are ready to purchase your next vehicle, remember this: the service and support you get after the sale is just as important as the purchase itself. At Bankston Auto you can always rest assured you've got a winning team on your side for as long as you own your vehicle.

Part 2 - TELEWORKING *Study Listening, CUP*

RON HOWARD

There's been a rapid increase in the number of teleworkers and telestudents over the last ten years or so. Naturally, this growth in the number of teleworkers affects only certain occupations; workers involved include those in the information sector especially but also business professionals and scientists, and also teachers.

In some cases people are being persuaded or even forced to become telecommuters, but often they choose to do so themselves. Why do people choose to work at home? Well there are a number of advantages for the worker and also for the people who employ them and for society in general. Let's look at these. First of all, what are the advantages for the worker? I would say the main advantage is that less time is spent commuting; that is, travelling to and from work. Someone working in a big city like London can easily spend an hour or more travelling to work and the same amount of time returning home. Two or three hours a day can therefore be saved and this is time that can be spent in more profitable ways than sitting in a train or car. Commuting is quite stressful and teleworking eliminates that stress. Not having to travel saves not only time but also money, bus or train fares can amount to hundreds of pounds a year; motoring costs are also high.

Working at home can be more convenient than working in an office. Work time can be scheduled to suit the worker rather than the boss, breaks can be taken as and when needed rather than according to fixed

schedules and it's generally pleasanter working in the comfort of your own home. There's no need to dress up and so on.

The choice of a place to live no longer depends on nearness to the office. Less expensive and more attractive areas far from the city now become a possibility. Finally people who can't leave home for any reason can work as telecommuters; for example, those with disabilities or the need to look after small children or elderly parents.

Recent surveys have shown that 68% of people who telecommute want to continue but / 32% want to return to central office working, why? What are the disadvantages? For one thing the worker may have to equip his home at his own expense, this means buying a computer and peripherals such as a printer and perhaps also a fax machine. Heating and lighting bills are likely to be higher, and there's also the question of insurance. These costs have to be set off against the savings from not having to travel. Even if the employer pays for the equipment, home working makes a demand on space, a spare bedroom may have to be converted into an office.

Part 3 - THE NO. 1 LADIES' DETECTIVE AGENCY (pp 1-5)

Mma Ramotswe had a detective agency in Africa, at the foot of Kgale Hill. These were its assets: a tiny white van, two desks, two chairs, a telephone, and an old typewriter. Then there was a teapot, in which Mma Ramotswe - the only lady private detective in Botswana brewed redbush tea. And three mugs - one for herself, one for her secretary, and one for the client. What else does a detective agency really need? Detective agencies rely on human intuition and intelligence, both of which Mma Ramotswe had in abundance. No inventory would ever include those, of course.

[...]

She had a sign painted in bright colours, which was then set up just off the Lobatse Road, on the edge of town, pointing to the small building she had purchased: THE NO. 1 LADIES' DETECTIVE AGENCY. FOR ALL CONFIDENTIAL MATTERS AND ENQUIRIES. SATISFACTION GUARANTEED FOR ALL PARTIES. UNDER PERSONAL MANAGEMENT.

There was considerable public interest in the setting up of her agency. There was an interview on Radio Botswana, in which she thought she was rather rudely pressed to reveal her qualifications, and a rather more satisfactory article in The Botswana News, which drew attention to the fact that she was the only lady private detective in the country. This article was cut out, copied, and placed prominently on a small board beside the front door of the agency.

After a slow start, she was rather surprised to find that her services were in considerable demand. She was consulted about missing husbands, about the creditworthiness of potential business partners, and about suspected fraud by employees. In almost every case, she was able to come up with at least some information for the client; when she could not, she waived her fee, which meant that virtually nobody who consulted her was dissatisfied.